



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

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February 7, 2020

DIVISION MEMORANDUM

No. 042 s. 2020

**SUBMISSION OF DULY-SIGNED STATEMENT OF ASSETS, LIABILITIES  
AND NETWORTH 2019 (SALN)**

To: OIC-Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Heads, Public Elementary and Secondary Schools  
 Heads, Unit/Section  
 All Others Concerned

1. All Teaching and Non-Teaching personnel are directed to submit their duly-signed 2019 Statement of Assets, Liabilities and Networth 2019 (SALN) in hard copy (triplicate) and soft copy in CD (PDF Format) (e.g. *SALN\_2019\_DELA CRUZ, JOSE L.*) not later than February 28, 2020.
2. It is understood that personnel's SALN per school shall be transmitted stating the number of personnel with complete data, number of personnel with incomplete data and number of personnel who failed to submit.
3. For strict compliance.

**ANIANO M. OGAYON, CESO V**  
 Schools Division Superintendent



Brgy. Potol, Tayabas City



(042) 710-0329 or 797-0773



tayabas.city@deped.gov.ph



tayabas.depedr4a.net



**DIVISION MEMORANDUM**No. 042 s. 2020Page **2** of 3**THE DEPUTY OMBUDSMAN FOR LUZON**3<sup>rd</sup> Floor Ombudsman Bldg., Agham Road

Diliman, Quezon City

Dear Sir/Madam:

Submitted herewith is the duly accomplished Statement of Assets, Liabilities and Networth of the following DepEd School, Division of Tayabas City employees for the Calendar Year 2019.  
(School/Office)

**LIST OF EMPLOYEES WITH COMPLETE DATA**

	NAME OF EMPLOYEE	POSITION/DESIGNATION	SALARY GRADE	TIN	REMARKS
1					
2					
3					
4					
5					
6					
7					

Number of personnel with complete data: \_\_\_\_\_

Number of personnel with incomplete data: \_\_\_\_\_

Number of personnel who failed to submit: \_\_\_\_\_

Please acknowledge receipt thereof.

Very truly yours,

Noted:

Name of School Head  
Signature over Printed Name

**ANIANO M. OGAYON, CESO V**  
Schools Division Superintendent

1. Office of the Ombudsman
2. Office of the CSC
3. SDO



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